

## **Policy V Services Transition**

1. Before the start of the fall semester each services manager will have at least one meeting with their supervisor and outgoing manager (when possible) for any training, transitioning, and visioning for the upcoming year.
2. Every month, or at the request of the General Manager there shall be a services review meeting which shall include
  - 2.1. All Service managers
  - 2.2. Creative Content Manager
  - 2.3. Health Plan Manager
  - 2.4. Food and Beverage Manager
  - 2.5. Any other relevant guests as needed
3. At the end of each semester a general review of each service shall be done
  - 3.1. At the end of the fall semester any service upgrades shall be discussed so that they can be brought forward and voted on at a General Meeting