

## **By-Law V**

### **Attendance & Removal of SRC Members**

1. Article 4.2.7 of the MSVUSU Constitution indicates that a Councilor may not miss any more than two (2) meetings without giving acceptable written or verbal notice to the Speaker or, Acceptable notice shall be deemed given when:
  - 1.1. The Council member has informed the Speaker no later than 48 hours prior to the scheduled meeting.
  - 1.2. If regrets are submitted after the 48-hour deadline, it shall be up to Council to decide whether the reasoning of the regrets is acceptable.
2. The Recording Secretary shall maintain a record of attendance for all Council members and shall submit this record to the Speaker after every SRC meeting. The Speaker shall maintain a listing of absences based on the record of attendance submitted by the Recording Secretary.
  - 2.1. When a councilor has missed two (2) meetings without approval from the Speaker, the Speaker shall contact the Councilor involved and remind them of their absences and that any further absences shall result in a motion for consideration of Councilor removal, consistent with the procedures in Articles 4.2.7 and 4.2.8 of the Constitution.
  - 2.2. Should said Councilor miss a third SRC meeting without notice, the Speaker shall call for a motion at the nearest SRC meeting for consideration of Councilor removal
3. A motion to remove a Councilor must be called for 10 days prior to the vote on said Councilor's removal.
  - 3.1. The Councilor facing removal shall be given the opportunity to justify their absences to the SRC, before the fellow Councilors vote on their removal.
    - 3.1.1. Should a motion for a Councilor's dismissal be defeated, said Councilor shall be considered on probation, and will only be able to miss one additional meeting without giving notice.
    - 3.1.2. If a Councilor on probation misses more than one meeting without giving acceptable notice, the Speaker shall initiate a motion for dismissal to be voted on at the next SRC meeting.
  - 3.2. Should the Councilor be removed from office, the vacancy shall be addressed in accordance with Article 4.3 of the Constitution
4. Councilors must not miss more than two (2) committee meetings without sending regrets to the committee chair and Administrative Assistant & Governance Secretary.
  - 4.1. The Administrative Assistant & Governance Secretary shall keep a record of attendance at all MSVUSU committee meetings, and university committee meetings.
  - 4.2. When a councilor has missed two (2) meetings without regrets, the Administrative Assistant & Governance Secretary shall contact the Councilor

involved and remind them of their absences and that any further absences shall result in a motion for consideration of Councilor removal, consistent with the procedures in Articles 4.2.7 and 4.2.8 of the Constitution.

4.3. Should said Councilor miss a third committee meeting without notice, the Administrative Assistant & Governance secretary shall inform the Speaker and President, who shall call for a motion at the nearest SRC meeting for consideration of Councilor removal.